

PERSON SPECIFICATION
Learning Developer (FHM/FST)
Vacancy Ref: A2265

Criteria	Essential/ Desirable	Application Form/ Supporting Statements/ Interview *
Experience of teaching academic skills in a higher education context, through one-to-one tutoring and group workshops with students at a range of levels	Essential	Supporting Statement/Interview
Experience of building relationships and working cooperatively and flexibly with colleagues to achieve objectives	Essential	Supporting Statement/Interview
Educated to Masters level or equivalent qualification or currently undertaking postgraduate study	Essential	Application Form
Excellent English language skills	Essential	Application form/Interview
Ability and/or willingness to offer tutorial and webinar support to distance learners using video-conferencing technology	Essential	Supporting Statement/ Interview
Ability to work sensitively with students from a range of cultural and academic backgrounds	Essential	Supporting Statement/ Interview
Digital skills, including experience of VLE, Microsoft Office and databases	Essential	Interview
Teaching qualification (e.g. PGCAP, FHEA, Qualified Teacher Status, TEFL, TESOL)	Desirable	Application Form
Experience of creating interactive online learning resources for developing academic skills	Desirable	Supporting Statement/Interview
Experience of running student mentoring schemes and/or supporting student-led initiatives	Desirable	Interview
Qualification in a scientific or technology-related subject	Desirable	Application form

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- **Application Form** – assessed against the application form, curriculum vitae and letter of support. Applicants will not be asked to answer a specific supporting statement. Normally used to evaluate factual evidence eg award of a qualification. Will be “scored” as part of the shortlisting process.
- **Supporting Statements** - applicants are asked to provide a statement to demonstrate how they meet the criteria. The response will be “scored” as part of the shortlisting process.
- **Interview** – assessed during the interview process by either competency based interview questions, tests or presentation etc.